



**Oversight and Governance**

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## **CABINET**

Tuesday 9 November 2021  
4.00 pm  
Council House, Plymouth

**Members:**

Councillor Kelly, Chair

Councillor Nicholson, Vice Chair

Councillors Mrs Bridgeman, Deacon, Downie, Drean, Mrs Pengelly and Riley.

Members are invited to attend the above meeting to consider the items of business overleaf.

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**Tracey Lee**

Chief Executive

# Cabinet

## Agenda

### Part I (Public Meeting)

**1. Apologies**

To receive apologies for absence submitted by Cabinet Members.

**2. Declarations of Interest**

Cabinet Members will be asked to make any declarations of interest in respect of items on this agenda.

**3. Minutes (Pages 1 - 16)**

To sign and confirm as a correct record the minutes of the meeting held on 12 October 2021.

**4. Questions from the Public**

To receive questions from the public in accordance with the Constitution.

Questions, of no longer than 50 words, can be submitted to the Democratic Support Unit, Plymouth City Council, Ballard House, Plymouth, PL1 3BJ, or email to [democraticsupport@plymouth.gov.uk](mailto:democraticsupport@plymouth.gov.uk). Any questions must be received at least five clear working days before the date of the meeting.

**5. Chair's Urgent Business**

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

**6. COVID 19 Update (Verbal Report)**

**7. Leader's Announcements (Verbal Report)**

**8. Cabinet Member Updates (Verbal Report)**

**9. Commitments (To Follow)**

**10. Finance and Capital Monitoring Report September 2021 (Pages 17 - 30)**

11. **Finance Update 2022/23** (To Follow)
12. **Woolwell To The George Transport Improvements: Scheme Approval & In Principle Compulsory Purchase Order Resolution** (To Follow)
13. **Freezone Update** (Verbal Report)

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**Cabinet****Tuesday 12 October 2021****PRESENT:**

Councillor Kelly, in the Chair.

Councillor Nicholson, Vice Chair.

Councillors Mrs Bridgeman, Deacon, Downie, Drean, Mrs Pengelly and Riley.

The meeting started at 4.00 pm and finished at 6.11 pm.

*Note: The full discussion can be viewed on the webcast of the City Council meeting at [www.plymouth.gov.uk](http://www.plymouth.gov.uk). At a future meeting, the Council will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.*

**178. Declarations of Interest**

There were no declarations of interest submitted by cabinet members.

**179. Minutes**The minutes from 7<sup>th</sup> September were signed as a true and accurate record.**180. Questions from the Public**

There had been no questions submitted to Cabinet.

**181. Chair's Urgent Business**

There were no items of urgent business to report.

**182. COVID 19 Update**

Ruth Harrell, Director of Public Health provided an update for members and went through the following key points:

- Case rates had fallen in Plymouth, and for a while Plymouth sat at the England average; albeit at high rates. Plymouth had no longer been considered an enhanced response area as at the time of assessment Plymouth's rates had not been very different from England.

Plymouth had seen a case rate increase over the week prior to this Cabinet meeting which had resulted in Plymouth being above the England average. Plymouth cases had been just over 400 people per 100 000 per week which meant over 1000 people tested positive for COVID-19. The England average had been around 360.

- Rates had been high in children, and around 1.8% of all Plymouth's 10-14 year

olds tested positive for COVID-19 in the week prior to this Cabinet meeting.

- Though rates are much lower in other age groups, Plymouth had seen over 600 in 40-44 year olds many of which had been parents.
- Many of the City's older people had been protected to some extent by the vaccination, there had been an increased rate of COVID-19 in older age groups, which was concerning due to age being a predictor of risk.
- Derriford hospital had 40 people in the hospital due to COVID-19. The huge pressure on the health system had a knock on effect to Plymouth citizens that would require healthcare. Though numbers in hospital had decreased since the latest peak in September, they were still high and nationally they had been increasing.
- Nationally more than 1000 people died every week where COVID-19 had been the cause of death on their death certificate.
- The Director of Public Health expressed concern that winter would be difficult due to people behaving differently. The cold weather could make people more vulnerable, and we would expect to see flu and other seasonal viruses.
- Vaccination levels in Plymouth were slightly higher than the national average by age group for adults. However would like more people to be vaccinated. There had been plenty of opportunities to book appointments or just walk in to clinics, regularly at home park and also at a range of locations across the roll out to children was underway, as was the booster vaccination for those who had received their second dose 6 months ago.
- The Director of Public Health advised residents that the vaccination programme had been successful but urged anyone eligible who hadn't already, to get vaccinated for COVID-19 and also for the flu. It had also been reiterated that the advice was to;
  - Wear face coverings in indoor crowded areas;
  - Ensure good ventilation when meeting anyone indoors;
  - Have regular testing with rapid lateral flow tests;
  - Isolate and take a PCR test if you had symptoms, or if you test positive on lateral flow;
  - Stay at home if you are unwell - even if it's not COVID, we don't want flu and other seasonal viruses passed on.

183. **Leader's Announcements**

Councillor Nick Kelly, the Leader of the Council highlighted the following announcements:

- After over 30 years of local government service and 15 years with Plymouth, Plymouth's acting Head of Legal, Linda Torney had made the difficult decision to retire. Linda started her career at Humberside Council where she was part of a team dealing with Social Services, Education Employment and Leisure Services. Linda then moved to Devon County Council where she predominantly dealt with Highways matters, care proceedings and employment tribunals. She had also worked as part of the project team on the implementation of the Children Act 1989. From there Linda moved to Derby City Council and managed a team dealing with the full range of social services functions.

Linda had been with Plymouth City Council since 2006, and since 2018 took on the arduous task of being the acting head of legal and monitoring officer. Her advice over those years had been invaluable to not only officers but members alike across both parties, and her dedication to local government work is undisputed.

On behalf of the Cabinet and all members, Linda had been thanked and wished her all the best in her retirement.

- Plymouth Waterfront Partnership had launched its Business Plan for 2022 – 2027. PWP represented about 900 businesses located around the edge of the city's Waterfront, from Mount Batten to Royal William Yard and Millbay, encompassing the Barbican, Bretonside, Sutton Harbour, Drakes Island and Plymouth Hoe.

The new business plan, set out a new ambitious vision for the Waterfront area: 'Creating the Waterfront of Tomorrow, Today!'

There were four key, inter-related themes at the heart of the plan, which aligned with the wider city plans:

- Transformational – supporting the physical aspects of the Waterfront, which included supporting the creation of the Plymouth Sound National Marine Park, working to connect neighbourhoods, and improving the resident and visitor experience;
- Vibrant Tourist Destination – increasing visitor numbers and spend by working in partnership with Destination Plymouth and visitor;
- attractions, hosting events, supporting and growing cultural assets

and the hospitality sector, and maximising marketing opportunities;

- Environmental Excellence – as well as committing to the environmental sustainability of the Waterfront, ensuring it's an attractive and welcoming place;
  - Business Voice – giving BID levy payers a collective voice, bringing the diverse local business community together and advocating for the area at a local, regional and national level.
- New Business Support Launched – The Leader announced that he had delivered on one of his manifesto commitments in launching a brand new business support service to help businesses and individuals impacted by COVID. There were four elements to the programme
    - Business Start-up Support – Delivered by YKTO;
    - Inspirational Entrepreneur programme – Delivered by YKTO;
    - Digital Pivot Programme – Delivered by Cosmic;
    - Social Enterprise Support – Delivered by the school for social entrepreneurs.

The aim was to create 50 new jobs, 27 new social enterprises and support more than 140 individual businesses.

- Fish Quay – A new proposal had been developed to develop the entire fish quay to ensure it was fit for purpose for the next 25 years. The proposal would like to bid into the Governments new Fishing Infrastructure fund. To get this started the Leader called a fishing roundtable to bring the industry together around these plans. The Leader commented that 'If we can get this going it will be totally transformational for the industry and Sutton Harbour'.
- Smart Sound – We had been working quietly on the 5G network which would be launched across the Sound in November this year. This UK and Europe first, will see a number of high tech businesses piloting a variety of new technologies in and around autonomy.
- Freeports – Progress had been fairly frenetic on Freeports over the summer as we developed our outline business case which would be submitted to Government in October ahead of the full business case in November. As part of the scheme we are developing plans to open up a major new phase of Oceansgate, support Princess Yachts next stage of growth as well as developing Langage Energy Park and Sherford.



- Major Schemes – The administration had been continuing to drive forward major developments including Brunel Plaza, The City Centre Health Hub, Civic Centre, our Direct Development programme, Derriford District Centre, the Quality Inn hotel site and the first electric charging station in Plymouth. The Leader hoped to be able to make an announcement on a new music venue for the city very soon.
- Songlines would open on 21<sup>st</sup> October. This would be the Box's biggest show to date and is the centre piece of the UK/Australia year of Culture. The show would be coming to Plymouth because of the 250<sup>th</sup> anniversary of Captain Cook's voyages from Plymouth to Australia and tells the Aboriginal story of the Seven Sisters. The show would feature 300 paintings from 100 artists along with ceramics, sculpture, installation and film. The show would be opened by the Australian High Commissioner and then go on to Paris and Berlin.

The Leader announced the following awards that Plymouth City Council had won and been shortlisted for:

- The Council won Council of the Year at the MJ awards
- The Box won the Integration and Collaborative working award at the Constructing excellence SW awards, and also won the Best Project Showcase Award at the Institution of Civil Engineers South West
- The Box has also been shortlisted for:
  - the National Lottery project of the year which is now subject to a public vote
  - Dezeen International design awards for best exhibition
  - 'Best Museum' in the 'Kids in Museums' - family friendly museum awards'

#### 184. **Cabinet Member Updates**

Councillor Jonathon Drean announced the following:

- Councillor Drean advised members of some examples of what the Plymouth Highways team had accomplished over a three month period; 525 carriageway potholes had been repaired; 326 footway holes repaired; 227 emergency jobs undertaken; 629 reactive gullies had been cleaned and cleared; 186 reactive lining jobs; 458 curbs; 547 concrete slabs; lots of planned resurfacing construction, patchworks; three bridge refurbishments; 4600 metres of white lining had been completed. 50 street lighting columns had been replaced during the week; cleaning and

updating of subways;

- Major utility works for Pennycomequick and Stonehouse Bridge had been completed two weeks ahead of schedule.
- The government had restored the Dartmoor line from Exeter to Oakhampton
- Planned work had continued on the Tavistock to Plymouth line and funding had been sought to develop the outlined business case subject to funding for the final project the estimated timescales for the project could be between 2024 – 2027.

Councillor Mrs Vivien Pengelly announced the following:

- **The City Change Fund**

The City Change Fund was launched in 2015 with the aim of supporting local projects for local people using what is called the 'neighbourhood portion' of the Community Infrastructure Levy. In the first 6 years, the City Council had pledged £765,684 on 130 projects. Those projects had attracted 15,399 supporters. In total the City Change Fund has supported community projects valued at nearly £2.3 Million.

Projects supported had been the Children's Theatre in Devonport Park, the 'Memory Matters' Dementia Café in New George Street, creating Plymouth's first 'library of things' where you could borrow tools rather than buy them, and supporting the opening of the Jar a zero waste shop in Looe Street.

The City Change Fund had won numerous national and international awards. We were also increasingly supporting climate change initiatives through the Climate Emergency Bonus which had provided over £30,000 of additional funding to local projects.

- **2021 Climate Challenge**

Following on from the success of last year we are again holding a Climate Challenge Event. Last year this live challenge was won by the '1,000 Tyres Project' which sought to collect and recycle discarded tyres from Plymouth Sound. This year prize money of £50,000 was up for grabs with a live event taking place on the 8<sup>th</sup> November in the Devonport Market Hall Immersive Dome. This had been planned to coincide with World Town Planning Day and is the same week that the UN Conference on Climate Change would be taking place in Glasgow. The event would be streamed online via YouTube.

Councillor Mrs Vivien Pengelly would be working with Councillor Maddi Bridgeman who led on climate change to see what projects would come forward from local communities and who would win the top prize of

£20,000.

- **2021 Abercrombie Awards**

The Abercrombie Awards were held every 3 years to recognise and celebrate the best projects and initiatives that had helped shape the city. The awards range from the best small building project and best conversion, to the best building and best housing scheme. The best of the best is crowned with the Abercrombie Award itself.

This year we are introducing a new category for most innovative project that is helping to address the challenges of climate change.

- **Housing**

Plymouth City Council had received £177,500 from the government's Brownfield Land Release fund to help deliver 12 new affordable flats in partnership with Bournemouth Churches Housing Association, on a brownfield Council owned site at Victoria Place, Millbay.

Another Plan for Homes site at Ham Green Lane would be completed at the end October 2021 and be ready for the new tenants to move in before Christmas. Using the Land Release Fund to demolish the disused buildings on the site, the Council had worked with Westward Housing Group to redevelop this site for 5 new bungalows for older persons.

Plymouth City Council had successfully passed the first hurdle in applying to the government's new Estate Regeneration Fund for £227,000 to help meet demolition costs associated with the redevelopment of Clarion Housing's estate in Barne Barton.

The scheme was part of the City's wider estate regeneration plans and the Clarion scheme will remove unfit housing that no longer meets the housing needs of family's to create 204 high quality houses and flats for rent and affordable home ownership, kick starting the regeneration of Barne Barton.

More affordable homes are set to be built in Plymouth as a result of a new Housing Partnership Agreement which would be signed on Friday 15th October between the City Council and LiveWest. This is the second Housing Partnership Agreement the Council have entered into: the first being with Plymouth Community Homes; and both with trusted partners of the Plymouth Housing Development Partnership who had very good track records of delivery of homes through innovative approaches.

This new agreement would bring forward £30.8 million of investment into Plymouth, with the City Council providing land and £2.5million of financial assistance through the Plan for Homes.

Livewest, supported by a Homes England grants, would contribute £28.3 million of funding.

Councillor Mrs Vivien Pengelly provided Cabinet members with an update on the Child Poverty Working group and highlighted a few highlights from key city partners which included; Plymouth Children in Poverty, Schools Uniform Project, Free school meals, work to narrow the achievement gap and dental health.

Councillor Mark Deacon, Cabinet Member for Customer Services, Culture, Leisure and Sport announced:

- Plymouth's Waterfront had been awarded Gold award at the 2021 South West in Bloom Awards, a regional heat of the renowned Britain in Bloom competition.

Plymouth Waterfront Partnership Business Improvement District (PWP BID) led the entry into the awards' BID category and judging took place in July.

A huge amount of work has been done across the city's Waterfront, from Royal William Yard to the Barbican and the Hoe, to ensure the area looked its best.

This included some brand new flower power along Southside Street and the Barbican with the installation of 19 new planters. Over the summer, those were filled with thousands of stunning trailing petunias and they've now been replanted with new seasonal flowers to ensure they offer a colourful welcome throughout the winter. The planters had also been decorated with new signage, which included fascinating facts about Plymouth and artwork created by local schoolchildren.

Other work that had taken place along the Waterfront this year to make sure it looked at its blooming best included:

- Installing new tree lights at Exchange Street Car Park;
- Supporting art installations and improvements at Bretonside, with new murals on Moon Street and North Street;
- Installing a new monolith containing useful visitor information outside Royal William Yard;
- Developing a strong partnership with Shekinah and Community Payback which has resulted in painting and cleaning in Elphinstone car park, High Street and around the Mount Batten peninsula ;
- Fixed the lights in the Leviathan (also known as Barbican Prawn) sculpture, so it is now illuminated at night.

## 185. **Commitments**

Councillor Patrick Nicholson, Deputy Leader of the Council provided cabinet with an update on:

- Commitment 8 – *We will appoint a 'City Tree Champion' to promote the*

*planting of numerous trees throughout the city and maintain our existing specimen of trees. We will plant 2021 trees in our first year to improve air quality, increase biodiversity and improve or health and wellbeing.*

Councillor Mrs Maddi Bridgeman had been appointed as tree champion. A tree planting programme had been agreed by Councillors Maddi Bridgeman, Councillor Patrick Nicholson and Councillor Nick Kelly in the financial year.

- *Commitment 11 – We will continue to provide funding to create and enhance our play areas. We aim to provide more inclusive and family-friendly parks which include sensory areas.*

The Leader had signed off £330,000 for investments into children's play areas in Plymouth which would be delivered this financial year.

- *Commitment 32 – We shall prioritise the further improvements required to our latest green area, Central Park. Following a thorough consultation with you we shall invest millions to make this park a must visit place for sport, recreation, socialising and wildlife that appeals to all ages.*

Councillors Mrs Bridgeman, Dr Mahony and Nicholson held a series of meetings to progress further improvements in central park particularly around the drainage scheme. Further consultations with the public would take place on those proposals. The mandate on improving the park of £2.4 mil had been signed off by Councillor Nicholson and discussions would take place as part of the capital programme.

- *Commitment 19 – We will accelerate the plans to redevelop Colin Campbell Court and offer NHS, health and dental services within the city centre.*

NHS England had signed off principle funding for the health and wellbeing hub and it was hoped that planning application would be submitted prior to the end of 2021.

Councillor Jonathon Drean (Cabinet Member for Transport) announced:

- *Commitment 53 – to lobby for the M5 to extend beyond Exeter to Plymouth*

Councillor Drean had written to Plymouth's local MP's to seek their continued support for the A38 between Bodmin and Exeter to be included as a priority for investment in the Government's forthcoming third Road Investment Strategy (RIS3).

- *Commitment 52 – continue to raise the city's profile with Government to level up the investment within the city to provide a resilient and reliable road and rail network to serve Plymouth.*

Councillor Drean had written to Plymouth's local MP's to advise them

that following public consultation the Vision Document of Peninsula Transport Sub-National Transport Body (STB) had been adopted. Councillor Drear welcomed the work that Network Rail had completed and had on-going at Dawlish and called on the Government to commit to completing all phases of work including implementing a solution for protecting the railway from the vulnerable cliffs at Teignmouth.

186. **Finance Monitoring Report August 2021**

Councillor Nick Kelly (Leader) and Brendan Arnold (Service Director for Finance) introduced the Finance Monitoring Report August 2021 -

- This report sets out the revenue finance monitoring position of the Council to the end of the financial year 2021/22, as at the end of August 2021.
- There was an improvement to report from the month 4 revenue position and this was the forecast revenue outturn after the application of Covid grants and council mitigating actions -
- The overall position for month 3 was an overspend of £1.514m
- For month 4 this improved to £1.446m
- For month 5 we were now reporting a position below £1m at £945,000
- This was a reduction of £501,000 over period 4. A huge achievement given everything that was going on.
- The Customer & Corporate Directorate had recorded a favourable movement of £313,000 The Directorate was now reporting an over spend of £1.175m.
- Whilst they still had savings targets which were likely to be delivered later than planned – a legacy £949,000 and the Facilities Management savings target of £550,000 - the management team had achieved savings by (a) management of staff vacancies and (b) a saving in the treasury area.
- The Strategic Director continued to monitor the situation closely and was working hard to bring forward other savings initiatives to offset this remaining pressure in-year.
- The Place Directorate had also improved and we are now reporting an under spend of £0.139m; an improvement of £0.181m. from an over spend of £42,000 last month. This was due mainly to vacancy savings within Strategic Planning and Infrastructure.
- Public Health continued to report an under spend of £94,000 against its business as usual activity, mainly as a result of management actions to

minimise expenditure. This was from activities outside of the specific Public Health grant.

- We are again showing the position of the additional costs and income lost due to Covid, which was currently showing a drawdown against grants of £16.315m.
- As stated previously, we had again included full disclosure of our revenue savings targets and latest forecast of delivery in Appendix A.
- Against the total savings target of £13.485m, we were reporting achieved savings and savings on-track of two thirds of the target.
- Officers and Members would work closely to manage the finances towards a balanced position by the end of the year.

Cabinet noted the current revenue monitoring position.

187. **Bus Service Improvement Plan (To Follow)**

Councillor Jonathan Drear (Cabinet Member for Transport), Paul Barnard (Service Director for Strategic Planning and Infrastructure) and Rosemary Starr (Sustainable Transport Manager) introduced the Bus Service Improvement Plan -

On 15 March 2021 the Government published the National Bus Strategy for England 'Bus Back Better'

The Strategy sets out an ambitious vision to dramatically improve bus services across England (outside London) to first reverse the long term decline in the number of journeys made by bus and second encourage passengers back to the bus, post the Covid-19 pandemic. It is intended that the Strategy will deliver cheaper, more frequent and more reliable bus services for passengers.

The Strategy requires the establishment of a formal partnership arrangement, led by the City Council, as the Local Transport Authority (LTA), for all local bus services operated within the city boundary. All LTAs outside London are required to enter into a formal partnership arrangement with local bus operators. Entering into a formal partnership is necessary in order for LTAs and bus operators alike to be eligible for any future Government funding. The partnership arrangement could either be a franchise or an Enhanced Partnership<sup>2</sup>.

The City Council approved the development of an Enhanced Partnership with the city's bus operators, and published a Notice of Intent<sup>3</sup> on the 25th June 2021.

The National Bus Strategy also requires the City Council, as LTA, to lead the preparation of a Bus Service Improvement Plan (BSIP) for submission to the Department for Transport (DfT) by the end of October 2021. The BSIP must set out what the Partnership will deliver in order to make buses easier, cheaper and more convenient to use. The final stage in the process is the publication of an Enhanced Partnership Plan and Scheme. This must be achieved by 31 March 2022.

Achievement of these deadlines is essential in order to have access to £3bn of discretionary funding for the delivery of the National Bus Strategy.

This report provides a summary of Plymouth's Bus Service Improvement Plan.

Cabinet agreed to –

1. Notes the timescales for completion of the BSIP and the requirement to subsequently publish an Enhanced Partnership Plan and Scheme;
2. Endorses the ambitions of the BSIP and the aspiration to make Plymouth's buses more frequent, more reliable, easier to understand and use, better co-ordinated and cheaper;
3. Endorses the thematic proposals of the BSIP as a comprehensive suite of measures which support the policies of the Plymouth Plan and the needs of Plymouth's current and future bus users;
4. Endorses the emerging priorities of the BSIP;
5. Delegates approval of the final BSIP to Cabinet Member for Transport.

188. **Plymouth Local Care Partnership - System Plan 2021-2024**

Councillor Patrick Nicholson (Deputy Leader) introduced the Plymouth Local Care Partnership - System Plan 2021-2024 -

Much work had been undertaken in recent months to develop the Local Care Partnership (LCP) alongside wider system partners in Plymouth. This document describes the priorities and plans for the Plymouth LCP (2021-2024).

The plan is built on identified local need, acknowledges the challenges Covid has brought with it and sets out six key priorities for Plymouth. The document sits beneath a wider Devon wide strategic framework that is itself guided by the NHS Long Term Plan.

In 2013 the Plymouth Health and Wellbeing Board set down in the strategic ambition to create a fully integrated system of population based health and wellbeing where people start well, live well and age well. At the heart was a focus on tackling health inequalities and meeting the needs of the whole person, ensuring they received "the right care, at the right time, in the right place".

This plan represents the Plymouth Local Care Partnership next steps on delivering this ambition. The Plymouth Local Care Partnership was where partners from across the City come together to work towards:

- Improving health and wellbeing outcomes for the local population;



- reducing inequalities in health & wellbeing of the local population;
- improving people's experience of care;
- improving the sustainability of the health and wellbeing system;

The plan focuses on 6 key priorities:

- 1) Building a Compassionate and Caring City;
- 2) Developing a Sustainable system of Primary Care;
- 3) Empowering Communities to help themselves and each other;
- 4) Ensuring the Best Start to Life through “A Bright Future”;
- 5) Relentless focussing on Homelessness Prevention;
- 6) Integrating Care to deliver “the right care, at the right time, in the right place” to promote home first, prevent unnecessary admissions, facilitate timely discharges, enable people to die in a place of their choice.

Each priority would have a smart action plan and key metrics so we could monitor progress. These priorities were underpinned by a number of cross cutting enabling programmes Estates, Digital and Workforce.

You would have read nationally that workforce was one of the great challenges we face. There were shortages across the sector and this comes on top of having to cope with the pressures caused by the Coronavirus Pandemic. So in order to try and alleviate these challenges we had launched a dedicated campaign to try and encourage more people to consider working in the Home Care Sector.

- The new campaign focused on the benefits of a job in home care which includes promoting the flexibility to choose the sort of hours that were right for the applicant;
- Home Care or Domiciliary Care Assistants were vital to support people to improve and maintain their independence, enabling them to continue living in their own homes for as long as possible;
- Working in adult social care was an incredibly rewarding job and would really suit people who were kind, caring and compassionate who had good communication skills;
- There's a wide range of roles available in Plymouth where you could make a real difference to some of our most vulnerable residents;
- We were also working with [Skills Launchpad Plymouth](#) to provide localised support for applicants including help for individuals to prepare for interview in a care setting, the opportunity to gain entry level Care skills to build confidence, and advice to overcome barriers to starting work;

including access to financial support for work clothing, initial travel to work costs as well as guidance on benefits calculations;

- Visit [www.plymouth.gov.uk/workinhomecare](http://www.plymouth.gov.uk/workinhomecare) to find out more about working in home care;
- We have produced short video to highlight the difference working in home care can make.

Cabinet agreed the Plymouth Local Care Partnership System Plan 2021-24.

#### 189. **National Marine Park Presentation**

Councillor Nick Kelly (Leader), Kat Deeney (Head of Environmental Planning) and Caroline Cozens (Head of Strategic Programmes) introduced the National Marine Park item -

At the start of the summer we had amazing news that the National Lottery Heritage Fund, Horizons would be supporting our ambition to deliver the UK's first National Marine Park in Plymouth Sound.

The Leader would be signing off a decision to accept the nearly £10million of funding from the Heritage Fund. We would be further supporting the project by allocating £500k of Council funding to match the Heritage Fund award for the development stage, demonstrating our commitment to this outstanding programme.

The Plymouth Sound NMP would be a real driver for positive change over the next decade and we thank all lottery players for their help in making this happen.

It would improve and enhance so many areas across our waterfront and it will enhance everyone's ability to get in, on, under or next to the Sound. This wasn't a programme that would support a single community or single interest group, it is designed to benefit everyone, the entire City.

We promised when we came into power that we would work to create a dynamic and welcoming place that makes Plymouth a truly amazing City to live, work and visit

The NMP would help us do this by realising the potential of some of our greatest assets including Plymouth Sound, our magnificent waterfront and places such as Tinside. The NMP would help us to achieve so many of the City's priorities:

- It would support a vibrant economy helping us showcase our world class marine engineering and research facilities supporting more jobs as well as being an enviable stage for events such as Sail GP;
- Across the waterfront we would invest in our maritime facilities to allow more people to access the sea, enhancing people's quality of life, rejuvenation our waterside and shining a light on all the things that make Plymouth unique. Building back pride and making us a world leading marine City;

- The NMP would support our commitment of improving the environment for future generations. It would promote nature positive lifestyle choices and a transition to net zero which actually enhances people's life;
- Our maritime history was second to none and the NMP would help us bring this to life helping an understanding of our past to influence a better future.

And the NMP is not just about what we deliver but how we deliver it. I can confidently say that the NMP would be designed to support everyone in this city. I can say this because we are going to ask you to design it with us.

We set out our values when we came into power in the way we would work for you, listen to your opinions, consult you on major projects, spend your money wisely and be more accountable. This was exactly the way we will deliver the Park, your NMP.

Over the next 18months we want you to tell us what was great about the Sound, what you would like to see more of, what stops you using the Sound and how we can change that. We would do everything we can to enable you to be part of the design team in shaping the UK's first National Marine Park.

Together over the next 18month together we would design the future of the NMP, something that has never been done in the UK, what an exciting challenge make sure you have your say.

A question was asked regarding the safe and sustainable access to beaches – would funding be available?

Cabinet noted the National Marine Park update.

#### 190. **Gambling Statement of Principles (Gambling Policy)**

Councillor John Riley (Cabinet Member for Governance, HR, IT & Community Safety) and Rachel Hind (Licensing Service Manger) introduced the Gambling Statement of Principles (Gambling Policy) -

The report provided details of the three year review of the City Council's Gambling Act Statement of Licensing Policy and contains a draft policy to commence from 31 January 2022.

The Statement of Licensing Policy was specified within the Council's Policy Framework, therefore, City Council was required to consider and formally adopt the revised policy prior to the expiry of the current policy on the 30 January 2022.

The Gambling Act 2005 (the Act) creates the regulatory system that governs the provision of all gambling in Great Britain, other than for the National Lottery and spread betting.

The regulation of gambling aims to promote the following licensing objectives:

- Preventing gambling from being a source of crime or disorder, being associated with crime or disorder, or being used to support crime;

- Ensuring that gambling was conducted in a fair and open way, and
- Protecting children and other vulnerable persons from being harmed or exploited by gambling.

Plymouth City Council was designated as a licensing authority for the purposes of the Gambling Act 2005 and was responsible for granting premises licenses within its area. Gambling premises would include casinos, bingo halls, betting shops, adult gaming centres and family entertainment centres. The Gambling Commission regulate the operators of gambling activities and how gambling is undertaken.

The Act requires the Council to review and publish a Statement of Licensing Policy every three years on how we will exercise our functions over the three year period to which it applies.

The new policy had only required minor updates as the policy was updated in detail in 2019. The minor updates include reference to the Local Area Gambling Profile which was published in April 2020 and guidance for businesses to assist them in undertaking the local gambling risk assessments.

Cabinet agreed to recommend to the City Council that the Gambling Act Statement of Licensing Policy contained in Appendix B is adopted with effect from 31 January 2022

# Cabinet



Date of meeting:	09 November 2021
Title of Report:	<b>Finance and Capital Monitoring Report September 2021</b>
Lead Member:	Councillor Nick Kelly (Leader)
Lead Strategic Director:	Brendan Arnold (Service Director for Finance)
Author:	David Northey - Head of Integrated Finance Hannah West – Finance Business Partner
Contact Email:	David.northey@plymouth.gov.uk
Your Reference:	Fin/djn/2021(06)
Key Decision:	No
Confidentiality:	Part I - Official

## Purpose of Report

This report sets out the revenue finance monitoring position and the capital position of the Council to the end of the financial year 2021/22, as at the end of September 2021.

## Recommendations and Reasons

### That Cabinet:

1. Notes the current revenue monitoring position;
2. Approve the revision of the Capital Budget 2021-2026 to £647.591m (as shown in Section C Table 1) to City Council 22 November 21.

## Alternative options considered and rejected

None – our Financial Regulations require us to produce regular monitoring of our finance resources.

## Relevance to the Corporate Plan and/or the Plymouth Plan

The financial outturn report is fundamentally linked to delivering the priorities within the Council's Corporate Plan. Allocating limited resources to key priorities will maximise the benefits to the residents of Plymouth.

## Implications for the Medium Term Financial Plan and Resource Implications:

Robust and accurate financial monitoring underpins the Council's Medium Term Financial Plan (MTFP). The Council's MTFP is updated regularly based on on-going monitoring information, both on a local and national context. Any adverse variations from the annual budget will place pressure on the MTFP going forward and require additional savings to be generated in future years.

## Financial Risks

This is the monitoring position as at the end of September 2021. As with all financial information there are associated risks as we move through the year. These are set out in the report, and in particular

within the savings chart. All efforts will be made to bring the financial position back to a balanced outturn at the year end.

### Carbon Footprint (Environmental) Implications:

No impacts directly arising from this report.

### Other Implications: e.g. Health and Safety, Risk Management, Child Poverty:

The reducing revenue and capital resources across the public sector has been identified as a key risk within our Strategic Risk register. The ability to deliver spending plans is paramount to ensuring the Council can achieve its objectives.

### Appendices

\*Add rows as required to box below

Ref.	Title of Appendix	Exemption Paragraph Number (if applicable) <i>If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</i>						
		1	2	3	4	5	6	7
A	2021/22 Savings status							

### Background papers:

\*Add rows as required to box below

Please list all unpublished, background papers relevant to the decision in the table below. Background papers are unpublished works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based.

Title of any background paper(s)	Exemption Paragraph Number (if applicable) <i>If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</i>						
	1	2	3	4	5	6	7

### Sign off:

Fin	pl.21. 22.14 3	Leg	MS/2/ 01.11. 21	Mon Off		HR		Assets		Strat Proc	
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Originating Senior Leadership Team member: Brendan Arnold (Service Director for Finance)

Please confirm the Strategic Director(s) has agreed the report? Yes

Date agreed: 26/10/2021

Cabinet Member approval: Councillor Nick Kelly (Leader)

Date approved: 26/10/2021

## SECTION A: EXECUTIVE SUMMARY

**Table 1: End of year revenue forecast**

	Budget £m	Net Forecast Outturn £m	Variance £m
<b>Total General Fund Budget</b>	<b>195.568</b>	<b>196.297</b>	<b>0.729</b>

The forecast revenue outturn after the application of Covid grants and council mitigating actions is currently estimated at £0.729m over budget, which is a variance of +0.37% against the net budget (+0.14% against the gross budget). This is a reduction of £0.216m from the last report (period 5).

This is the September monitoring report for 2021/22 and it should be noted that the financial position will fluctuate as we move through the year. Officers and Members will work closely to manage the finances towards a balanced position by the end of the year.

Within this position the following headline financial issues are reported:

1. The pandemic continues to have a major impact on our financial resources, with a potential drawdown of £16.562m against the currently available grants. The impact of COVID-19 will continue in this financial year but in this forecast the additional costs identified are offset by grant and so there is a nil impact on the forecast variance.
2. Key budget pressures:
  - a) £0.765m reported within Customer & Corporate Services Directorate. This has improved by £0.420m in the last month owing to (a) continued management of staff vacancies and (b) a further saving in the treasury area.
3. Key favourable variances:
  - a) The Office of the Director of Public Health (ODPH) is still reporting an underspend of £0.094m.

**SECTION B: Directorate Review****Table 2: End of year revenue forecast by Directorate**

Directorate	Budget £m	Forecast £m	COVID offset £m	Forecast Net Variance £m	Status
Executive Office	5.429	5.565	(0.116)	0.020	over
Customer and Corporate Services	44.031	45.859	(1.063)	0.765	over
Children's Directorate	53.074	60.988	(7.914)	0.000	on budget
People Directorate	89.441	93.018	(3.577)	0.000	on budget
ODPH	(0.537)	(0.572)	(0.059)	(0.094)	under
Place Directorate	24.976	28.848	(3.833)	0.038	over
Corporate Items	(20.846)	(37.409)	16.562	0.000	on budget
Total	195.568	196.297	0.000	0.729	over

**1. Executive Office**

- 1.1 The Executive Office is reporting a small overspend due to printing costs. COVID-19 related pressures have also increased due to costs associated with court activity and resourcing.

**2. Customer and Corporate Services Directorate**

- 2.1 The Customer and Corporate Services Directorate is forecasting an over spend of £0.765m. This has reduced from £1.185m last month due to vacancies and actions taken within the Treasury Management function. Work will continue to adopt mitigating actions and the position will continue to be closely monitored moving forward.

**3. Children's Directorate**

- 3.1 The directorate is forecasting a breakeven position for the year, after identifying COVID-19 related costs of £7.914m for the year, offset by applying equivalent grant.

**4. People Directorate**

- 4.1 The People Directorate is forecasting a breakeven position for the year.

**5. Office of the Director of Public Health (ODPH)**

- 5.1 Public Protection Service, within Public Health, is continuing to report an under spend of £0.094m as a result of continuing management reviews of all expenditure.

**6. Place Directorate**

- 6.1 The directorate is reporting an over spend of £0.038m which is a worsening position from the month 5 under spend of £0.139m. This is due to income targets being impacted on following delegated decisions signed off in June 2021. Service areas are doing what they can to mitigate.



6.2 COVID-19 related additional spend and income foregone totals £3.833m. The majority of this continues to relate to loss of car parking income. Although significant increased costs are still showing in Street Scene and Waste.

## 7. **Corporate Items**

7.1 The overall position shows a nil variation.

7.2 COVID-19 financial support continues to be held here, and is being used to offset pressures that have arisen across all Directorates as a result of the pandemic; currently these are forecast to a total of £16.562m.

**Appendix A 2021/22 Savings status (I) Summary**

	<b>Total</b>	<b>Achieved savings</b>	<b>on track for delivery</b>	<b>Working on for delivery</b>	<b>Planned, internal/external actions required to deliver</b>
	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>
Children's	<b>4.001</b>	1.644	1.179	1.178	0.000
People	<b>3.160</b>	0.300	2.860	0.000	0.000
ODPH	<b>0.028</b>	0.028	0.000	0.000	0.000
Customer & Corporate	<b>4.571</b>	0.000	2.266	0.019	2.286
Place	<b>1.035</b>	0.080	0.105	0.292	0.558
Corporate Items	<b>1.050</b>	1.015	0.000	0.000	0.035
<b>2021/22 Savings</b>	<b>13.845</b>	<b>3.067</b>	<b>6.410</b>	<b>1.489</b>	<b>2.879</b>

## Appendix A 2021/22 Savings status (2) Detail

Directorate / Plans	Target Savings	Achieved savings	Plans on track for delivery	Plans worked on for delivery	Planned, internal/external actions required to deliver
	£m	£m	£m	£m	£m
<b>Children</b>					
EPS step up	0.152			0.152	
Home to School Transport	0.179			0.179	
AST	0.500	0.100	0.292	0.108	
Fostering	0.670	0.189	0.242	0.239	
Troubled Families	0.650	0.317	0.333		
Placement Review	1.400	1.038	0.312	0.050	
Management Actions	0.450			0.450	
<b>Children - Savings</b>	<b>4.001</b>	<b>1.644</b>	<b>1.179</b>	<b>1.178</b>	<b>0.000</b>
<b>People</b>					
Care Package Reviews (SC)	0.775		0.775		
Direct Payment Reviews (SC)	0.250		0.250		
Increased FCP Income (SC)	0.100		0.100		
Commissioned Contracts (SC)	0.250		0.250		
Grant Maximisation (CC)	0.200	0.200			
Management Actions (CC)	0.050	0.050			
Income Targets (CC)	0.050	0.050			
One Off Savings 2020/21 (SC)	1.485		1.485		
<b>People - savings</b>	<b>3.160</b>	<b>0.300</b>	<b>2.860</b>	<b>0.000</b>	<b>0.000</b>
<b>ODPH</b>					

Additional Income	0.008	0.008			
Additional Income #2	0.020	0.020			
<b>ODPH - savings</b>	<b>0.028</b>	<b>0.028</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>
<b>Customer, Corporate Services and Executive Office</b>					
Efficiency	0.949				0.949
FM review	0.550				0.550
Business support	1.200		0.434		0.766
ICT	1.000		1.000		
CEX; Legal services	0.100		0.100		
Coroner	0.040			0.019	0.021
Training	0.153		0.153		
Capitalise Capital Team	0.050		0.050		
Internal Audit	0.016		0.016		
Departmental	0.513		0.513		
<b>Customer &amp; Corporate Services and Executive Office savings</b>	<b>4.571</b>	<b>0.000</b>	<b>2.266</b>	<b>0.019</b>	<b>2.286</b>
<b>Place</b>					
Regeneration Property Fund	0.500				0.500
Concessionary Fares	0.080	0.080			
Weston Mill, bulky & trade waste income	0.208			0.180	0.028
Resident Parking	0.060		0.060		
On/Off parking	0.065			0.035	0.030
Fees and charges including Mt. Edgcumbe	0.122		0.045	0.077	
<b>Place savings</b>	<b>1.035</b>	<b>0.080</b>	<b>0.105</b>	<b>0.292</b>	<b>0.558</b>
<b>Corporate</b>					
Schools PFI - adjustments	1.015	1.015			
Income target not allocated	0.035				0.035
<b>Corporate savings</b>	<b>1.050</b>	<b>1.015</b>	<b>0.000</b>	<b>0.000</b>	<b>0.035</b>
<b>Overall Total savings</b>	<b>13.845</b>	<b>3.067</b>	<b>6.410</b>	<b>1.489</b>	<b>2.879</b>

## SECTION C: Capital Finance Report Quarter 2 2021/22

The five year capital budget 2021-2026 is currently forecasted at £647.591 as at 30 September 2021. The capital budget has been adjusted to take into account the new approvals or changes to the capital programme and to adjust the future funding assumptions shown in table 1.

### Current Capital Resources

Table 1 The Capital budget consists of the following elements:

Description	£m
Approved Capital Programme 2021-2026	344.716
Future Funding Assumptions *	302.875
<b>Total Revised Capital Budget for Approval (2021-2026)</b>	<b>647.591</b>

\* Estimate of funding to be received to finance future capital projects (funding see Table 2c)

The approved capital budget (representing forecast resources) is made up of two elements. One is the Capital Programme representing projects that have been approved and the other is future funding assumptions which are estimates of capital funding the Council is likely to receive in the future.

### Capital Programme

Project officers prepare detailed business cases, which are reviewed by finance officers and then are agreed by CCIB member before going to the Leader to sign the executive decision. Once the Leader (or Section 151 Officer for projects under £200k) has approved the project it is added to the Capital Programme for delivery.

### Future Funding Assumptions

The current estimate of future capital funding for the next five years 2021-2026 is £302.875 (see table 2c).

The Future Funding Assumptions are made up of external funding including both ring-fenced and un-ringfenced grants, S106 and other external contributions. The capital programme is funded by 37% of external funding and there is a further £227.801m of future external funding to be added to the capital programme over the next five years.

Bidding for further external capital funding is strongly encouraged during the preparation of business cases for new projects.

Tables 2a and 3 below shows the revised capital programme for the period 2021-2026, as at 30 September 2021.

## Additions to the capital programme during the quarter

During the quarter the new approvals are as follows:

Project	£
Fredrick Street	65,000
Langage Development South Phase 2	40,000
Plymouth International Medical & Technology Park	240,000
Oceansgate Phase 2 Direct Development	27,655
Tree Planting 2021/22	63,300
TCF T2 Mobility Hubs	95,674
Millbay Boulevard	109,088
Minor Traffic Signals	2,000
Disabled Facilities (incl Care & Repair works)	2,813,781
Plymouth Care Limited	30,000
Disabled Facilities (external contribution)	131,857
<b>Total</b>	<b>3,618,355</b>

The capital programme is delivering some major projects across the city and it has won large grant funding bids for these projects. Some of the notable projects:

- Future High Streets Fund grant - £12.047m
- National Marine Park - National Heritage Lottery Fund award £9.6m
- The Eclipse project - £1.887m
- Forder Valley Link Road – £41.191m
- Forder Valley Interchange - £7.336m
- Transforming Cities Fund – £51.244m
- Brunel Plaza redevelopment of Plymouth Train Station – £26.224m
- Highway maintenance and essential engineering – £19.198m
- Plymouth Crematorium - £13.001m

## Revised Capital Programme

Table 2a Capital Programme by Directorate

Directorate	2021/22	2022/23	2023/24	2024/25	2025/26	Total
	£m	£m	£m	£m	£m	£m
People	9.612	10.895	3.716	0.132	0.132	<b>24.487</b>
Place - Economic Development	41.417	58.998	20.372	0.115	0.080	<b>120.982</b>
Place – Strategic Planning and Infrastructure	61.811	68.788	4.910	0.527	0	<b>136.036</b>
Place – Street Services	25.082	11.329	3.963	2.017	0	<b>42.391</b>
Customer & Corporate Services	6.648	1.802	0	0	0	<b>8.450</b>
Public Health	12.370	0	0	0	0	<b>12.370</b>
<b>Total</b>	<b>156.940</b>	<b>151.812</b>	<b>32.961</b>	<b>2.791</b>	<b>0.212</b>	<b>344.716</b>
<b>Financed by:</b>						
Capital Receipts	1.918	5.637	6.128	0.619	0.080	14.383
Grant funding	52.614	56.680	2.226	0.132	0.132	111.784
Corporate funded borrowing	48.746	32.627	8.028	2.040	0	91.441
Service dept. supported borrowing	44.933	49.236	15.219	0	0	109.388
SI06 & CIL	6.428	7.629	1.360	0	0	15.417
Other contributions	2.301	0.003	0	0	0	2.303
<b>Total Financing</b>	<b>156.940</b>	<b>151.812</b>	<b>32.961</b>	<b>2.791</b>	<b>0.212</b>	<b>344.716</b>

Table 2b Funding of the 2021-26 Capital Programme

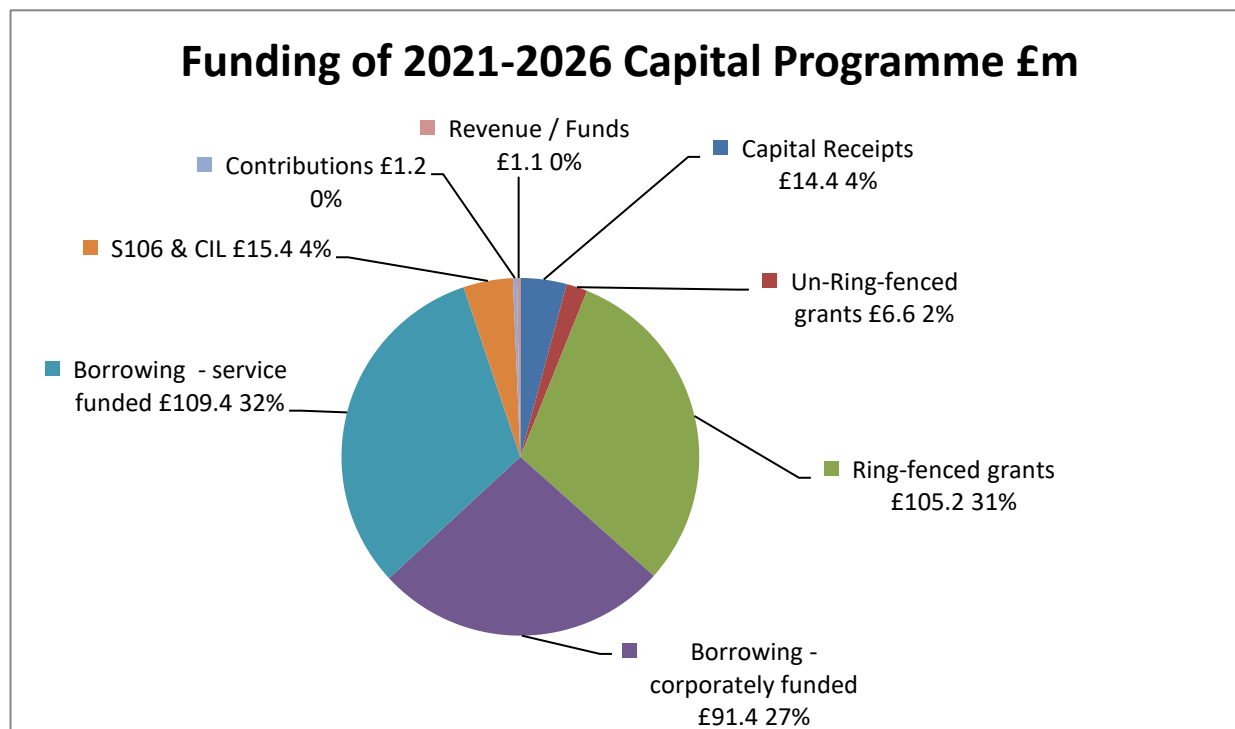


Table 2c Future Funding Assumptions

Future Funding Estimates	2021/22	2022/23	2023/24	2024/25	2025/26	Total
	£m	£m	£m	£m	£m	£m
Service borrowing & external loans	26.250	30.850	2.120	5.000	5.000	<b>69.220</b>
Grants	11.794	28.302	24.221	30.416	105.094	<b>199.827</b>
S106 and CIL	4.275	3.831	4.121	4.064	3.922	<b>20.212</b>
Other sources	2.881	6.851	1.278	1.325	1.280	<b>13.616</b>
<b>Total</b>	<b>45.199</b>	<b>69.835</b>	<b>31.740</b>	<b>40.806</b>	<b>115.296</b>	<b>302.875</b>

### Covid 19

The effect from Covid 19 has slowed the capital programme delivery. Since April 2021, the restrictions have been slowly lifting and capital projects have been getting back to work even with the additional safety requirements of social distancing.

The economy has been getting back to work but we have seen an increase in the cost of raw materials and labour which may affect some of the capital projects.



Table 3: Capital Programme by Delivery Outcome

Primary Outcome of Projects	£m
Securing Growth in the City Centre/Waterfront	17.137
Securing Growth in Derriford and the Northern Corridor	42.040
Securing Growth in the Eastern Corridor	3.687
Delivering More/Better Housing	27.342
Ensuring Essential City Infrastructure	85.782
Improving Neighbourhoods and Community Infrastructure	5.424
Ensuring Good Quality School Places	0.868
Growing the Economy	56.019
Delivering Oceansgate	4.202
Connecting the City	32.491
Celebrating Mayflower	1.150
Delivering The Box	0.936
Transforming Services	67.638
<b>Total</b>	<b>344.716</b>

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